

**Actual Expenditures for:**  
**Grant #:**  
**Period covered by this report: From:**  
**Through:**

*Amounts in US Dollars (or exchange rate used)*

No	Budget Item	Budgeted MEPI Contribution	Actual Expenses from MEPI Contribution	Budgeted NGO Contribution	Actual Expenses from NGO Contribution	Budgeted Other Sources Contribution	Actual Expenses from Other Sources Contribution	Remaining Balance (Requested from MEPI - Actual MEPI Expenses)
1	Salaries (taxes included)							0.00
2	Equipment (costing more than USD 5,000.00)							0.00
3	Administrative costs (including equipment costing less than USD 5,000.00)							0.00
4	Contractual, publishing, services, consultants							0.00
5	Travel expenses (including \$3000 for MEPI Event)							0.00
6	Seminars, public meetings, round tables							0.00
<b>Total (including \$3000 for MEPI Event)</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.

Recipient Administrator's Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Please sign and send back the final report to us by fax at +216 71 10 74 36 or scanned by email at kourdan@state.gov or mellouliw@state.gov  
Please use this format to report your expenses during the report period by filling in only cells with red borders.